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Bathgate EH48 ITS
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Blackburn CIS Office
The Mill Centre
Blackburn EH47 7LG
Email: Blackburnaho@westlothian.gov.uk

Broxburn CIS Office
Strathbrock Partnership Centre
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Broxburn EH52 5LH
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Fauldhouse CIS Office
10 Main Street
Fauldhouse EH47 9HX
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Linlithgow CIS Office
County Buildings
Linlithgow EH49 7EZ
Email: Linlithgowaho@westlothian.gov.uk

Livingston CIS Office
The Ability Centre, Carmondean
Livingston EH54 8PT
Email: Livingstonaho@westlothian.gov.uk

West Calder CIS Office
24-26 Main Street
West Calder EH55 8DR
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West Lothian
Connected
CIS Office
Livingston - Almondvale Centre
Livingston EH54 6NB



Housing
Repairs



Housing
Service



Tenant
Participation

Applying for Medical Points



www.westlothian.gov.uk/housing

Information is available in Braille, tape, large print and community languages.
Please contact the Interpretation and Translation Service on 0131 242 8181.

هذه المعلومات متوفرة بلغة بريل وعلى شريط وبخط كبير وبلغات الجالية.
الرجاء الإتصال بخدمة الترجمة على الهاتف 0131 242 8181

এই তথ্য আপনি ব্রেইল, টেপ, বড় অক্ষরে এবং কমিউনিটির বিভিন্ন ভাষাগুলিতেও পাবেন। অনুগ্রহ করে ইন্টারপ্রেটেশন অ্যান্ড ট্রান্সলেশন সার্ভিসের সঙ্গে যোগাযোগ করুন। টেলিঃ 0131 242 8181

這份資料是可以凸字、錄音帶、大字印刷及社區語言的式本提供。請聯絡傳譯及翻譯服務部，電話：0131 242 8181

ਇਹ ਜਾਣਕਾਰੀ (ਬ੍ਰੇਲ) ਨਿਰੂਹੀਨ ਦੇ ਪੜ੍ਹਣ ਵਾਲੀ ਲਿਖੀ, ਟੇਪ, ਵੱਡੇ ਫਿੰਟ ਅਤੇ ਸਮਾਜ ਦੀਆਂ ਹੋਰ ਭਾਸ਼ਾਵਾਂ ਵਿਚ ਉਪਲਬਧ ਹੈ। ਕ੍ਰਿਪਾ ਕਰਕੇ ਇੰਟਰਪ੍ਰੈਟੇਸ਼ਨ ਅਤੇ ਟਰਾਂਸਲੇਸ਼ਨ ਸਰਵਿਸ ਟੂ ਇਸ ਨੰਬਰ 'ਤੇ ਸੰਪਰਕ ਕਰੋ: 0131 242 8181

یہ معلومات بریل (اندھوں کے رسم الخط)، ٹیپ، بڑے حروف کی طباعت اور کمیونٹی میں بولی جانے والی زبانوں میں دستیاب ہے۔
براہ مہربانی انٹرنیشنل اینڈ ٹرانسلیٹنگ سروس سے ٹیلیفون نمبر 0131 242 8181 پر رابطہ قائم کریں۔

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Customers with Special Requirements:

Text phones offer the opportunity for people with hearing impairment to access the council.

**The Text Phone
number is
01506 651115.**

A loop system is also available in all local offices.



If you feel that your current house is unsuitable due to your medical condition or disability - or the medical condition or disability of a member of your household who will be moving with you - you (or they) may qualify for points on medical grounds. Only one medical questionnaire can be completed per application.

How do I apply for medical points?

A 'medical questionnaire' can be obtained from your local Council Information Service/Housing Office. The questionnaire comes with guidance notes, which provide useful information to help you to complete the form.

Who should complete the medical questionnaire?

You should complete the questionnaire in your own words. After you have completed the questionnaire you should arrange for a health professional to sign and stamp the form. Normally this could be any of the following who are familiar with you or your household member's medical circumstances.

- Your doctor or hospital consultant
- District nurse
- Occupational therapist
- Health visitor
- Community psychiatric nurse

Who should I send the completed medical questionnaire to?

After you have had the questionnaire signed by an appropriate health professional, you should return it to your local Council Information Service. A list of local office addresses is located at the back of this form.

What happens next?

Your local Housing Officer will then contact you to discuss your medical application within 5 days of receipt. He/She will then complete a medical report providing as much detail as possible and forward the to the Council's Central Allocations team based in Livingston.

Is it the Council who award medical points?

No. The Central Allocations Team will forward all relevant paperwork to the Community Medicine Specialist (CMS) based in Edinburgh who will determine your medical grading and house type required.

What medical grading can I expect to be awarded?

This is dependant upon the severity of your medical condition as determined by the Community Medicine Specialist. There are four grades as follows:

Grade A	150 points	Grade B	130 Points
Grade C	100 Points	Grade D	60 points

How will I be advised if I have been awarded a medical grading?

You will receive a letter from the Central Allocations team within 10 days of receipt of the decision in which you will be asked to make a choice between the medical grading as determined by the CMS or your housing need points and your own selection of house type. Your housing needs points are determined by your present housing circumstances - separate from your medical needs. The CMS will also stipulate particular house types depending on your circumstances. You must respond to this letter within 10 days.

Why must I choose between medical points or housing need points?

You require to choose because the allocations policy does not allow you to combine medical and housing need points.

What happens if I choose the medical grading as determined by the CMS?

Having chosen your medical grading, you should return the letter to the Central Allocations team who will confirm your choice in writing and update your records accordingly. **Please note that having chosen the CMS recommendation, you will only be offered accommodation of the type he/she has specified.** In addition you cannot select specific estates within your chosen areas.

What happens if I decline the medical grading and choose my housing need option?

Again you will be contacted by the Central Allocations team who will confirm your choice in writing and update your records. With this option you are not restricted to specific house types and can choose any area including particular estates.